

Community Fund of North Kootenay Lake Society

P012 CFNKLS Code of Conduct for Board Members

Purpose:

This Code of Conduct describes appropriate Directors' and Committee Members' conduct in the affairs of CFNKLS.

Scope:

This Code of Conduct applies to all Directors and Committee Members. Directors and Committee Members unable to abide by the Society Code of Conduct shall forward their resignation to the President.

All Directors and Committee Members are responsible for the enforcement of this Code of Conduct.

Code of Conduct:

Directors and Committee members shall:

1. Act honestly and in good faith and in the best interests of the Society and exercise the care, diligence and skill of a reasonably prudent person in exercising his / her powers and performing his / her functions.
2. Perform their duties in accordance with the BC Society Act, CKNKLS Bylaws, policies, procedures and rules of order;
3. Seek consensus to resolve conflicts that arise within the Society and to make decisions. When consensus fails, Roberts' Rules of Order shall apply.
4. Ensure ample time for discussion prior to any decision. When necessary, Ad Hoc committees shall be struck to deal with specific issues when more information is required.
5. Inform themselves on relevant issues, listen attentively to discussions before the Board and focus on the business at hand.
6. Make decisions based upon the merits and substance of the matter at hand.
7. Make decisions that are in the best interest of the Society, and which support the Society Vision, Mission and long-term Goals.
8. Strive for respectful interaction and refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other Directors, members of the Society and the public.
9. Not take individual action on a Society matter unless authorized to do so by a decision of the Board.
10. Share with the Board substantive information on matters under the Board's consideration.

Date Reviewed: December 2, 2005 by Policy Committee

Date Approved: December 5, 2005, by the Board