

COMMUNITY FUND OF NORTH KOOTENAY LAKE

Minutes of the Board Meeting held Thursday, January 18, 2018

David Stewart's Langham office, second floor.

Present: Honora Cooper, President; Catherine Whitehead, Vice President; David Stewart, Past President; Aiko Jackson, Treasurer; Joe Johnston, and Peter Jonker.
[Regrets: Barney Gilmore. Absent: Charles Cuell]

The meeting was convened: at 5 pm by Honora.

Approval of the Agenda : Moved by David. **Approved.**

Approval of Minutes of December 21, 2017 Moved by Joe. **Approved.**

REPORTS:

Treasurer's report: Aiko reported that deposits totalled \$2556.85 from the last meeting of Dec 21, 2017. Incoming credits included a reimbursement of \$106.54 for the Pennywise ad, \$1475.43 from unused grant monies given to JB Fletcher project in Ainsworth, \$0.04 interest, and \$974.84 from Kootenay Savings Community Foundation. Debits totalled \$60, and included \$40 to Barney for the annual Society fee, and \$20 for a donation to Osprey. Ending balance as of Jan 10, 2018 is \$4705.11. Balance in the Treasure Hunt account is \$844.41. Catherine moved acceptance of this report.

Approved.

Status of Vancouver Foundation rebate funds: The Board decided to table the actual amount of this rebate until the next Board meeting.

CORRESPONDENCE: Catherine reported that thankyou cards have been mailed to all 2017 donors with the exception of Ian & Sheila Falle and Kootenay Savings Credit Union. As soon as Catherine obtains addresses for these latter two, she will send these out as well.

BUSINESS ARISING FROM THE MINUTES:

Public Notice Advertisement & Grant Activity Reports: We decided to support region-wide 2018 Community Foundations 2-page supplement in the Valley Voice newspaper. The total projected cost is \$1600 to be split four ways, thus making our contribution at \$400. Honora moved that our \$400 contribution be drawn from our rebate fund. **Approved.**

Revisions of the final grant activity reports sheet to be confirmed: Peter drafted and circulated a revised Grant Final Report form. Aiko moved that the revised form be accepted and used as drafted. **Approved.**

Treasure Hunt update: It has come to our attention that, because Kaslo provided us with some supporting funds, we are expected this year to display the Kaslo-125 logo on our treasure hunt promotions, including our website promotions. Catherine agreed to contact Charles about this. We

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further agreed to suggest/ask the Kaslo 125 Select Committee if they could print logo stickers; we could then put a sticker on the clues, as well as on other paperwork as needed.

Kaslo 125 update: We agreed to visit, each of us individually, the Kaslo Village website to verify that CFNKLS is appropriately identified there.

CBT Education funding return/report deadline: Following a reminder from CBT that our report on 2017 CBT Bursary awards has yet to be received, Honora agreed to submit the report, including a cheque (Aiko to prepare it) in the amount of \$639.60 which is last year's unused portion of the \$1000 allocation.

NEW BUSINESS:

Status of a credit in our Pennywise account: We have a \$106.54 credit at Pennywise. Considering that we will have Pennywise expenses before long, we decided to leave the credit as is for the time being.

Housing Society update: Honora informed us that the Kaslo Housing Society has agreed to correct their CFNKLS acknowledgment error/omission with respect to our Canada-150 support for them last year.

Canada Helps and CFNKLS donations from the web: Following a heads-up from Charles, we all agreed that the CFNKLS website needs to explain to visiting would-be donors how they can make their donation to CFNKLS via the Canada Helps portal. Honora will ask Charles to amend our website accordingly.

CFNKLS Admin Budget: Honora reminded us:

- (1) that we need to decide at our next meeting on how to split the Osprey Foundation rebate;
- (2) that we anticipate an approximate total of \$38,000 to be available for 2018 project donations; and
- (3) that CBT has \$1000 available to us for Board member skills development.

Next Board Meeting Scheduled: 5 pm, Thursday February 22, at David's office.

Adjournment: at 5:37 pm

Peter Jonker
(Sitting in for Barney,
CFNKLS Secretary)

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