

# COMMUNITY FUND OF NORTH KOOTENAY LAKE

Board Meeting of Tuesday, March 14, 2016

Chamber of Commerce Office, 5<sup>th</sup> Street

**Present:** Honora Cooper, President; Paul Hunter, Vice President; David Stewart, Past President; Elaine Toffan, Treasurer; Barney Gilmore, Secretary; Rick Hewat; Charles Cuell

**Regrets:** Catherine Whitehead

**The meeting was convened:** at 5:03 p.m.

**Approval of the Agenda:** Moved by Elaine. **Approved**

**Approval of the Minutes of February 22, 2016:** Moved by David. **Approved**

## REPORTS:

### Treasurer's report.

Elaine reported that in February one debit of \$100 occurred to pay for the giant publicity cheque we had created. After interest deposited on February 29 our balance was \$2,947.53.

## CORRESPONDENCE:

**Results of Email motion by Elaine on March 5th re Business Cards:** On March 5 Elaine moved (by email to the Board) that *Dan Trobak be given the go-ahead to make us an editable Microsoft template for the business cards, cost approximately \$130.00, and that we will either print them ourselves on decent card stock or we will investigate VistaPrint.* This motion was approved by all Board members via return email to the Secretary culminating on March 7<sup>th</sup>, and the Board was so informed.

## BUSINESS ARISING FROM THE MINUTES:

**Current status of CBT-related applications and future dealings.** We have applied to the RDCK Community Issues program (funded in part by the CBT) for \$405 to cover our payment of Rick's lodging while he represents us this fall in Calgary at the AGM of the Canadian Association of Gift Planners. **Rick** has a special interest in strategies for growing our endowments and will report back to us on these and related matters discussed during that AGM. We hope to hear back from the RDCK on our application by early April.

Other sources of funding like this might be accessible from the Village (Kaslo: "Community Issues") and from the RDCK. It was agreed that all directors should keep alert, particularly during this year's granting adjudications, for local projects or potential projects that would qualify for CBT, Village, or RDCK funding from these new funding opportunities. We intend to be able to act earlier next year to facilitate more effective applications of these sorts, including applications coordinated with local non-profit community service groups.

**Current status of the Community Trust group work, and further consideration of the potential value of a “Vital Signs” community assessment.** Honora reported on her recent attendance on Bowen Island at the “Art of Hosting” workshop. This workshop was sponsored by the Vancouver Foundation. It gave guidance on growing and sustaining effective partnerships between Community Foundations and other community service groups for the purpose of identifying unmet local needs and potential joint efforts that could address those needs. Follow up efforts in this direction will be explored at the VF-hosted gathering in Vancouver for Community Foundations, to be held April 20-22<sup>nd</sup>.

These efforts may be a more effective way for small Foundations like us to address “Vital Signs” issues. Honora noted a developing local interest among local groups for partnership efforts of this sort, in particular we have been asked by the NKLAH society (North Kootenay Lake Arts & Heritage Council) if we would be interested in attending an “Open Space” event for just such a purpose.

We decided this could be very useful for the local area, and have asked **Honora** and **Charles** to follow up on this invitation. David reported that the similar local attempt, held recently at the Golf Course, had 24 in attendance at the initial meeting, but only 9 at their follow-up meeting. The more formalized “Open Space” format may be more effective in creating the needed endurance.

**CAGP update.** Rick is enrolled in the Calgary convention as noted above. It will have a workshop for Gift Planning issues.

**Updates on preparations for the AGM on Friday June 3.** One of the issues needing clarification in preparation for our AGM concerns the election to fill vacant Director positions. Four of our eight directors will come to the end of their 2-year term of service. (These have since been identified as Honora, Elaine, Catherine, and Barney.) None of the other four directors, in attendance at this Board meeting, plan to resign mid-term. It seems likely that all four of the directors facing needed reelection are willing to continue serving on the board.

We discussed other issues that could be helpful to anticipate before the AGM. Last year there were questions concerning where our grants went, and the degree to which each of our funds was able to support those grants. **Honora** will prepare a grant distribution sheet and report on this topic at the AGM. **Rick** agreed to inform our members about Fund Development and our progress this year on that front. **Barney** was tasked with immediately alerting all our members, all our grant recipients, and our list of “friends of CFNKLS” to save Friday June 3<sup>rd</sup> for our Langham AGM. **David** will create a list of our “sponsors” who should also be invited: i.e. village counselors, Osprey links, CBT personnel etc.

**Updates on preparations for grant applications and adjudication.** We discussed the adjudication subcommittee and agreed that we should invite a representative from the Credit Union to join us at our meeting to decide grants. We will check with the KSCU manager for a recommendation. Rick has also expressed a willingness to help at the meeting.

One grant application has already been received. David’s announcement in the Pennywise will appear very soon.

We also considered the need for copying and distributing and eventually shredding these applications in a manner that will insure confidentiality throughout the process.

**Deciding the format for the CFNKLS Business Cards.** **Elaine** will confirm with Dan Trobak the format of our Business Cards. That will allow us to edit them with our names. They are likely to have information about CFNKLS printed on the back as well.

**NEW BUSINESS & FORWARD PLANNING:**

**Update on the Selkirk College Photo and article.** Honora reported that the publicity photo at Selkirk Cottage did take place last Friday and the resulting Pennywise article will appear soon. We were shown the draft text while there and found two errors, one of them minor. Both will be corrected.

**Letter and Proposal from the North Kootenay Lake Arts & Heritage Council.** We have received from the local AH Council a letter asking if CFNKLS might be interested in joining in the formation of a “North Kootenay Lake Community Open Space event.” This event would be for the purpose of identifying some of the “issues” and needs of the local area that are not being well served by existing governments and non-profit groups, and finding ways of coordinating and achieving some resolution of any such needs. We will be discuss this proposal and its potential costs and benefits at our next meeting, and will send the requested reply to the AH Council.

**Forthcoming annual conference of B.C. Community Foundations.** This year’s event will be held in Vancouver/Richmond from April 20<sup>th</sup> to April 22<sup>nd</sup>. The Vancouver Foundation is co-hosting this event with the CFC (Community Foundations of Canada). We must let the organizers know who we will be sending by April 6<sup>th</sup>. We are all to coordinate with Honora and let her know soon.

**Next Board Meeting Scheduled.** Monday April 18, 5:00 p.m.

**The meeting adjourned** at 6:03 p.m.

Barney Gilmore  
CFNKLS Secretary

*We embrace a vision of thriving and resilient rural communities of  
North Kootenay Lake*