

# COMMUNITY FUND OF NORTH KOOTENAY LAKE

Board Meeting on Monday, July 22, 2019 at 5:00 p.m.

David Stewart's office in the Langham

**Present:** Honora Cooper, President; Catherine Whitehead, Vice President; David Stewart, Past President; Aiko Jackson, Treasurer, Barney Gilmore, Secretary; Joe Johnston, and Donna Butt.

**The meeting was convened:** at 5:00 p.m. by Honora

**Approval of the Agenda as modified:** Moved by Joe. **Approved**

**Approval of Minutes of May 16, 2019:** Moved by Catherine, following one correction. **Approved**

## REPORTS:

**Treasurer's report (including current status of surplus grant funds remaining).** At our Board meeting on May 16<sup>th</sup> our administrative balance stood at \$3,174.42. Since then we paid \$488.83 for photocopying and advertising expenses, and we received \$165 in memberships plus an additional \$21.62. From our Treasure Hunt sub-account a cheque for \$490 was transferred to Osprey who will be issuing charitable tax receipts to the donors of these funds. In total then our administrative account at the KSCU now sits at \$2,382.21. (This report was approved by consensus later in the meeting, after the discussion leading to the decision to close the Treasure Fund sub-account until donations next year exceed \$250 and thus do not cost us a service fee each month. See below.)

Barney was asked if he had a record of the grant funds from this year that were not awarded. He thought that some of those funds might have been awarded subsequent to the AGM, or added to by projects that were cancelled, and that our treasurer or president might know of any such changes. There apparently are no changes to the surplus originally recorded by the granting committee. Barney was asked to look that figure up and report it in these minutes. That surplus appears to be \$4,029.86. For now it will be retained at Osprey pending any new and special charitable requests approved by the Board

**President's report on the CFC meetings in Victoria in June.** Honora reported on the international attendance in Victoria of the Community Foundations of Canada meetings, held on June 6 through 8, 2019. The first evening event was held at the B.C. Museum. Honora attended this, and also met with a "youth" contingent (aged below late 30s) doing various community projects in their home cities. Later meetings included one dealing with the RBC supported program, and tours to visit small neighbourhood grants projects. Honora reported a "very powerful" later meeting, concerning youth projects. Attendees at the meeting were urged to give their Foundation support to immigrants in our communities in addition to aboriginal peoples among us. Honora brought and shared a few leaflet handouts and decals received at the meeting. A summary of this conference is available on the CFC website. She shared a new book she bought, titled *Decolonizing Wealth* that she will give to the Kaslo Library after sharing it with any Board members.

**Secretary's report.** Barney reported that he has now filed the required yearly Societies report with Victoria following the CFNKLS AGM. He has paid the \$40 Societies fee. (For which our treasurer reimbursed him at this meeting.)

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There followed a discussion of the potential impact on our society of the currently proposed changes to the B.C. Societies Act. Joe and Honora have looked over the long list of recommended changes and they noted that we are likely to be required to maintain and make publically available, an accurate list of current members in good standing. Barney currently maintains such a list, with the help of the President and Treasurer who receive membership dues, where membership dues are required. (Our bylaws now award memberships automatically to all donors to our endowment funds, or to our CFNKLS administrative fund, for the year following the date of that donation. We also have a number of Lifetime members who have donated more than \$2,000 lifetime, or who purchased a \$50 lifetime membership.) Each Board member was encouraged to look at the list of proposed changes to the Societies Act to see if there may be other impactful changes being proposed.

In conjunction with this discussion, and with the potential need to put a membership list on the CFNKLS website, **Donna Butt** volunteered to administer this website for us going forward. This was very welcome news to the Board, and Donna was thanked by Honora for this major form of help.

### **CORRESPONDENCE:**

The only item of correspondence concerned the awaited arrival time for the Treasure Fund cheque from Osprey that is to be awarded to KORTS. We will arrange a presentation photo taken, to include the Garthes, who found the Treasure Box, together with officers of KORTS and CFNKLS, after the conclusion of the Jazz Fest. We are told we can expect the cheque from Osprey will arrive late this week.

### **BUSINESS ARISING FROM THE MINUTES:**

**2019 Treasure Hunt update and discussion for the future.** Barney gave a brief summary of this year's Treasure Hunt, noting that there was evidence of considerably more interest in the hunt this year (and more hits on the TH website) than occurred in 2018. He speculated that this may have been (1) because this year there was much more money for the Finder in the Treasure Box (\$250) and/or (2) because it was quickly apparent that the box was hidden nearer to Kaslo than ever before, and/or (3) more clues were revealed more quickly than before. We intended this hunt to conclude in 15 days rather than 20 days or more, and in fact this year the Treasure was found within 13 days of the first clues being posted.

Barney also noted however, that donations to the Treasure Fund were significantly lower this year. In a discussion of this trend, and mindful of more available flow-through (non-endowment, non-repeating) grant funds, both for last year and likely this year (received mostly as administration rebates from the Vancouver Foundation) we might well be able to continue to supplement the Treasure Fund to meet future goals without asking local businesses for donations to the TF. Aiko noted, and the Board agreed, that merchants in town are lately under increasing pressure to sponsor charitable and community events, and their reduced budgets and donations reflect this. Pennywise is a particular example, and next year they will ask CFNKLS to pay for half of cost of the ad revenue they are "donating."

The Board seems happy to continue the Treasure Hunt if possible, and to try to support the Treasure Fund largely from available flow-through, charity-directed, funding, just as this year we have been able to do. We have decided to do another Treasure Hunt in 2020. Barney has volunteered to organize and administer the hunt again, as before, with help from Catherine, Aiko, and Donna as

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needed. Barney asked the Board to use the forthcoming 2020 TH as a training period that will allow someone else to administer any future hunts should the Board wish to have these events continue.

Catherine **moved** that we send a personal thank you card to Barrie Woodhurst (who does not wish to be publicly thanked for his beautiful, donated, treasure boxes) thanking him privately for his help to us each year. **Approved**

**Update on possible High School student with web skills to help CFNKLS.** This matter was discussed at our May meeting and confidentiality issues were of some concern. Now that Donna Butt can help us with basic website administration there is no further need to pursue this.

**Status report on our Community Facebook account.** The Facebook account continues to be visited and “liked” by the local community. Aiko encourages the board to share photos and news items about CFNKLS for her to post.

**Update on the RBC Youth-Granting program with Osprey.** We are awaiting applications and have reason to expect one or more of them will come in before the September deadline. That deadline is shortly after school resumes. Aiko will place more information about this program on our Facebook page.

**Status of our \$500 for the defunct Neighbourhood Small Grants Initiative.** CFNKLS still has the \$500 given to us by the Vancouver Foundation (through Osprey) to use for any small projects that promote community cohesion and good spirit. Catherine has volunteered to coordinate and administer applications for these grants. They are for very small requests (mostly around \$50) without which such a project could not succeed. So far there has been no publicity concerning these grants.

**Update as relevant to Giving Circle concept and developments regarding it.** Participation in creating a local “Giving Circle” project appears to require considerable time. The Board currently has insufficient time and interest to pursue participation. The Vancouver Foundation website can give anyone interested further information on the concept.

## **NEW BUSINESS:**

**Service charges by KSCU on our Treasure Fund sub-account.** Our treasure fund sub-account at Kootenay Savings engenders service fees whenever it has less than \$250 in it. The funds in this account disappear when they are sent to Osprey to write the large Treasure Fund cheque that goes to the charity selected by the treasure Finder. Thus, for some months of each year they trigger service fees unnecessarily. Aiko **moved** that CFNKLS close this subaccount until we have more than the minimum fee to put in it again next spring. **Approved.**

**Proposed Changes to Societies Act and CFNKLS Bylaws.** These changes were reviewed in connection with the Secretary’s Report above. So far no difficulties have emerged.

**Conflict of Interests forms to come.** Only two Board members turned in the required yearly “Declaration of Interests Forms (available on our website as Policy P011.) Barney urged the Secretary to turn in his own form, to set a better example, and Honora urged the other Board members to do likewise, so that the Secretary will have them all in his files as required, soonest after each AGM.

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(Barney urges all Board members NOT to skip filling in the top line on this form where your NAME should appear.)

**Board recommendations for Grant Application changes.** M.L. Thompson was expected to send the Board a summary of the suggested changes emerging following the 2019 meeting of the Grants Committee. These included some changes in emphasis on the application forms, changes in letters to the grant applicants, and guidelines for new members sitting on the Grants Committee. This matter will be put on the agenda for our next meeting.

**Next Board Meeting Scheduled:** We will meet next on **Monday September 16, 2019 at 5:00 p.m.** at David's office at the Langham. The following meeting in October will be held at Barney's home in Woodbury Village.

**Adjournment:** Was at 6:03 p.m.

Barney Gilmore  
CFNKLS Secretary