

COMMUNITY FUND OF NORTH KOOTENAY LAKE

Board Meeting on Monday May 25, 2020 at 5:00 p.m.
ZOOM Meeting ID 727 0274 3536 and PW was 6g9svn

Attending: Honora Cooper, President; Catherine Whitehead, Vice President; Aiko Jackson, Treasurer; Barney Gilmore, Secretary; Joe Johnston; and Donna Butt.

The meeting was convened online at Zoom.us: at 5:05 p.m.

Approval of the Agenda Moved by Catherine. **Approved**

Approval of Minutes of April 20, 2020 Moved by Donna, following a small clarification added by Catherine. **Approved**

REPORTS:

Treasurer's report since April 20. At the conclusion of our April meeting our Society Account Balance stood at \$44,029.19. In the interim period we paid from small grants \$250 for Covid Signage to Andy Shadrack, we paid Honora \$120 to supply CFNKLS with an official office for 12 months (which was donated back to us by Honora and will be deposited this week), we paid \$119.88 for a Pennywise display ad, and we transferred \$39,867.90 to Osprey for deposit in our General Endowment Fund as intended by the estate of Ann McNab. We earned deposit interest of \$1.29. Thus our total balance as of today's meeting currently stands at \$3,672.70

After further discussion, Barney moved acceptance of the Treasurer's report. **Approved**

Status report re our Community Facebook account. Aiko reported an increase in one Follower to our Society's Facebook Page. We still have slightly over 90 Followers. Catherine suggested that it would perhaps be useful if recent grant recipients could be solicited for a few photographs for stories illustrating what our Grant funds have made possible in surrounding communities. She volunteered to help acquire such postings for our Facebook Page. It was suggested by Honora too that it is time for yearly members to renew their memberships and that Facebook might be a good way of spreading that word.

CORRESPONDENCE:

Honora's report. The Osprey Board has met and approved the CFNKLS Grant decisions. The cheques to our successful applicants will be arriving for distribution very soon.

We (i.e. the people living in Area D) now have access to up to \$8,000 of Osprey money designated for "Emergency Community Support Funding" [the ECSF]. This pool is designed to help mitigate the economic harm that the Covid-19 crisis is causing individuals and organizations in our communities. Osprey will be publicizing this funding source throughout the West Kootenay. It will administer the application process from groups and individuals. All valid applications from Area D will be sent to CFNKLS and each must be vetted and approved for funding by CFNKLS within 7 days, or by the end of a week apparently. Osprey will pay the grants we approve, until all \$8,000 is used up. Further details and conditions will come soon from Osprey. CFNKLS must be ready for timely grant decision making. It may be appropriate for CFNKLS to publicize this too, e.g. on our Facebook Page.

Last year's Bursary for Finley Chant has been reactivated for this year.

This year so far there have been no Applications for a McKinnon Fund bursary for study in a Trade. There is one potential applicant who would like the bursary for pursuing training as a

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Hairdresser. Honora has checked with Ian McKinnon and he reports their family would certainly be willing to see the bursary used for that trade. The Board encouraged Honora to encourage the student to apply very soon for this bursary. Preferably before June 15th.

BUSINESS ARISING FROM THE MINUTES and Related matters:

1. Report of the Grants Committee; Board discussion & approval of report letters. Barney has readied 23 individual letters to this year's Grant Applicants, detailing the results of the Grant Committee decisions in each case. Honora has seen and approved the three letters for applications that were turned down this year, and a sample letter for one of the applicants receiving a reduced grant, and a sample letter for one of the applicants receiving the full amount requested. Honora moved approval for sending out all 23 letters. **Approved.**

2. Review of arrangements with the Village re COVID fast-response grants. We have used up all our available small grant funds. Now Osprey is making available the ECSF funding noted above in Correspondence. That should be sufficient for this work for the time being.

3. Potential changes to Osprey's Forms & Info for CFNKLS donations. Joe & Tina have made helpful changes to Osprey's donation forms for CFNKLS endowment funds. These clarified funds are now posted.

4. Consideration of potential plans for a delayed Treasure Hunt 2020. Barney & Catherine still hope to have the delayed Treasure Hunt start this summer. A 3-week publicity lead in time is hoped for. It was pointed out that non-residents of Area D are ineligible to claim the Treasure so it would be helpful if the hunt were not in progress on a long weekend. Consideration is being given to start the hunt soon after August 3rd when the greatest wave of tourists has receded. But further decisions will occur after our AGM.

5. Update on the Kiara Lynch donation. Catherine reported receiving an assurance from Kiara that our required donation form, authorizing the fund to which the donation should go and the address to which a charitable receipt should be sent, would soon be provided. So far, however, nothing further has been heard from Kiara. (Barney had the same experience initially when she dropped off the cheque made out to CFNKLS [not Osprey].) But Kiara verbally confirmed with Catherine that the donation should go to the Environment Fund, and Barney noted that her cheque did have the name and address of her firm on it. So Aiko will send Osprey a cheque for this \$500 donation, for deposit in the Environment Fund, early this week.

6. Board vacancy replacements. Consideration of the letter from Mark Gingrich. Members of the Board all saw a copy of the letter Barney solicited from Mark Gingrich, a young lawyer articling with Rhonda Rushton in Kaslo. Honora moved that we approve Mark's joining our Board, and being nominated at our AGM for the remaining one-year term that David Stewart has relinquished. This was unanimously **approved.**

7. Update on recognition of David Stewart's lifetime service to CFNKLS. As plans for our skeletal AGM clarify, we hope to arrange a suitable form of recognition and thanks to David.

8. Consideration of an outdoor AGM and date. A consensus appeared to have emerged during this meeting of the Board for holding a no-frills (short) AGM, outdoors, one with well spaced

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self-seating. Our Society currently has 31 members in good standing, with 6 more in technical arrears (2 of whom pledged to renew their membership this week.) All but 3 of these members can be reached by email. A quorum of members at any AGM is 10 members. Our Constitution does not specify how much advance notice of the AGM must be given, except to say that 3 days must be allowed for mail delivery of notice of meeting.

It was decided at our Board meeting to call for our Outdoor AGM to be held on Monday June 15th at 4:00 p.m. The venue to be in the south east corner of the baseball field at Vimy Park (i.e. in deep Center Field). In the case of light rain and modest numbers of attendees, it may be possible to move to the nearby covered picnic area to hold the meeting. Should the meeting have to be postponed due to poor weather, or lack of a quorum, it will be held at 5:00 p.m. the next day, Tuesday June 16th

There was discussion about displaying the CFNKLS Banner on the fence behind Center Field. The officers of the Board and other Directors will facilitate more detailed plans very soon. We will schedule one more Board Meeting (see below) before the AGM.

9. Small grant request application. Catherine has received a new small grants request. She read the application letter aloud to the board, requesting \$100 in return for “donating” some garden enhancement liquid dispensers to the Community Garden. Catherine was encouraged to politely decline this offer of crop growing supplements.

NEW BUSINESS:

10. Approval of the draft President’s Report for the AGM. The latest copy of this was not available to consider at this meeting. It was, however, circulated earlier. **Barney** reported that he has a copy of it on file and will provide it to Honora with some final suggestions for formatting it to be circulated to members prior to the AGM.

11. Proposal to Post the Osprey Handbook for Affiliates for public view on our website. There had been some question about a mention of Life Insurance donations in this handbook but it has now been confirmed that those donations are eligible and are correct as written. Honora moved this Handbook be posted on our website in the area dealing with donations. **Approved.**

12. Proposal to Post History of total Endowments and Grants Awarded on website. Joe moved that this be posted on our website with the correction of the name of our General Fund from the mistaken name of Community Fund appearing on it for the last few years. **Approved.**

Next Board Meeting Scheduled: Another Zoom meeting will be set up for us at 4:00 p.m. on Monday June 8th. **Barney** will remind **Honora** to give us the meeting number and password shortly before the draft Agenda for that meeting is circulated.

Adjournment: was at 6:03 p.m.

Barney Gilmore
CFNKLS Secretary