

Community Fund of North Kootenay Lake Society
P010 Procedure for Election of Board of Directors

Purpose: This procedure outlines the steps to be followed in the election of members of the Board of Directors of the Community Fund of North Kootenay Lake Society (CFNKLS).

Scope: This procedure applies to the election of all Board members of CFNKLS, through regularly scheduled elections, as well as through interim appointments. The terms of Board positions are also given.

Procedure:

1. CFNKLS Board members shall be elected from among the membership of CFNKLS. Only members in good standing can run for a Board position. Members are considered to be in good standing if their membership fees for the current fiscal year have been paid.
2. The Board shall consist of eight (8) members, and in any case shall be no fewer than five (5), as per the requirements of the CFNKLS Bylaws. The term of a Board position shall be two years, except where clause applies, and the terms shall be staggered so that half the positions are elected each year.
3. In the initial establishment of the Board of Directors and where an election is held to fill a vacancy, the Board shall determine amongst themselves the length of each member's term so as to bring the rotation of Board members into conformity with this policy.
4. Regular elections for the position of Board member shall take place annually at the CFNKLS Annual General Meeting. Individuals who are interested in running for a Board seat shall indicate their interest to the Board at least one month in advance of the AGM. The nominees may present themselves briefly to the membership during the AGM and before voting takes place.
5. Where the number of nominees is less than or equal to the number of Board positions available, the nominees shall be elected by acclamation and a vote of the members shall not be necessary. Where the number of Board members remains less than eight (8) after acclamation, the Board can decide to seek additional nominations from the members present.
6. Voting for Board members shall take place by ballot during the AGM. Only members in good standing who are present during the AGM shall be eligible to vote. Votes shall be tallied by two individuals selected by the Board, with results made known as soon as possible. Election of Board members shall be based on the highest number of votes received. In the event of a tie for the last Board position, there will be a second ballot for those nominees who tied on the first ballot.
7. In cases where a Board member is unable to complete her/his term, at the next regularly scheduled Board meeting, the Board may appoint a Director to fill the vacancy until the next AGM.
8. Subsequent to each regularly scheduled election, the Board shall choose from among its number members of the Board Executive. This includes the Board President, Vice-President, Secretary and Treasurer.

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