

Community Fund of North Kootenay Lake Society

Project Report

Name of Organization _____

Name of person filing report _____

Contact Information: Phone _____ e-mail _____

Project title (taken from application form)

Project Summary: _____ Year of Project _____

How the money was spent:

Item	Description	Total
Amount of Grant:		
Salaries/benefits		
Professional fees Honoraria		
Rent/utilities		
Telephone/ communications		
Office/postage/ equipment/materials		
Printing/photo- copying		
Travel		
Promotion/ Publicity		
Production costs		
Evaluation		
Other (specify)		
Total Expenditures		

***Please Note:** Physical receipts do not need to be included with your Project Report but must be available upon request. We invite your comments regarding the granting process, including this report form.

Please forward this report to:

**Community Fund of North Kootenay Lake Society
P.O. Box 661 Kaslo BC, V0G 1B0**